

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

MEETING DATE: NOVEMBER 17, 2004

DIVISION: COMMUNITY SERVICES

BULK ITEM: NO

DEPARTMENT: LIBRARY

AGENDA ITEM WORDING: Presentation of Employee of the Month Award for May, 2004, to Claudia Moriarty, Senior Library Assistant, Key Largo Library, Community Services Division

ITEM BACKGROUND: See attached

PREVIOUS RELEVANT BOCC ACTION: N/A

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATION: Present award

TOTAL COST: N/A

BUDGETED: N/A

COST TO COUNTY: N/A

REVENUE PRODUCING: N/A

AMOUNT PER MONTH /YEAR:

APPROVED BY: County Attorney N/A

OMB/Purchasing N/A

Risk Management N/A

DIVISION DIRECTOR APPROVAL

  
NORMA KULA, ACTING DIVISION DIRECTOR

DOCUMENTATION: Included XX

To Follow

Not Required

AGENDA ITEM #

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DISPOSITION: \_\_\_\_\_

## **EMPLOYEE OF THE MONTH**

**CLAUDIA MORIARTY**

**SENIOR LIBRARY ASSISTANT, KEY LARGO LIBRARY**

**Claudia Moriarty began working as a Library Assistant at the Key Largo Branch Library in January, 1997. Through the promotional opportunity program, she was raised to the position of Senior Library Assistant in January of this year.**

**In addition to her regular duties of helping with circulation, reference, computer questions, and patron assistance, Claudia is responsible for book and supply orders, cataloging, maintaining the schedule for the Library Meeting Room, and all Library-generated publicity for special events at the Library.**

**During the summer, Claudia plans, implements, and supervises the highly successful Florida Library Youth Program. She co-ordinates performers, programs, and activities for as many as 1,400 children during a six-week period.**

**In spite of personal tragedies in the past two years, Claudia has maintained her strong work ethic and ongoing enthusiasm for the job, which can be reflected by the appreciation of the Library patrons whom she serves. She is a valuable Library employee, an asset to Monroe County, and truly deserving of this award.**